



Evergreen
Water & Sewer
DISTRICT 1[©]

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Regular Meeting
June 15, 2022

Members Present: Jack Fallon, B.J. Lupton, Bob Balding, Butch Clark, Dennis Falcon, T.J. Wendt, and General Manager, Cindy Murray

Members Absent: Bill Matthews, Dennis Falcon arrived after the start of the meeting

Also, Present: Andy Hyde (Carver Engineering), Rob Collier, Joe Musialowski, and Mark James

Jack Fallon, President, called the meeting to order at 7:12 a.m. and welcomed the public and staff in attendance.

B.J. Lupton moved to adopt the Agenda. Butch Clark seconded the motion. The Board passed the motion by unanimous vote.

Butch Clark moved to approve the minutes of the April 20, 2022, as corrected, which was seconded by B.J. Lupton. The Board approved the minutes by unanimous vote.

Cindy Murray then presented the Manager's Report. She explained that she had provided the Board written Personnel Recommendations and General Manager Succession Plan in lieu of the standard written Manager's Report this month. Due to the fact that no written report was provided, Mark James, Rob Collier, and Joe Musialowski presented more detailed updates on various projects:

- Flooding in the District and Emergency Plans
- Safety Manual Updates and other issues raised by the DOL Safety Consultation
- Water Tank Renovations
- Water Well Relocation and Monitor Well Drilling
- Truck Purchase
- LS 19, 2, and 15 Renovations
- Debbie Pancoast Easement
- Scoping of the I&I Project
- SCADA Project
- Pretreatment Program
- Developers and New Projects
- Mike Anders request for build out of Phase 5 with Grinder Pumps and a Force Main

- Scoping of the GIS Project
- Status of the FY21 Audit

Butch Clark moved to accept the verbal Manager's Report, which was seconded by T.J. Wendt. After discussion, the Board passed the motion by unanimous vote.

Mark James presented an update on the Capital Plan and FY22 Capital Expenditures and Proposed Changes to the Plan.

Cindy Murray informed the Board that the District had published notice of the Board's intent to consider the required approvals for the Water Well Relocation and Monitoring Well Project ("Project") and take public comment on those actions. The notices were in the form of an Agenda item posted on the District's website and at the District office, along with a notice of the meeting in the Community Notices section of The Daily Interlake. The Board then invited Public Comment on the Water Well Relocation and Monitoring Well Project that is being submitted for ARPA funding.

Cindy Murray explained that Jack Fallon, as President, will be certifying that the Project is approved by the Board, that the ARPA applications are correct and complete, that the District is committed to able to fund 25% of the ARPA approved project budget and any cost overruns over the ARPA funding package, and that the District's health regulations are no more stringent than the State's regulations per the requirements of state law pertaining to ARPA funding.

Other than a letter of support written by Tim and Judy Rowland, neighbors in the area of the Project the Staff received only verbal support from several neighbors in the area prior to the meeting. There were no other verbal or written public comments provided to the Board prior to or during the meeting. T.J. Wendt moved to receive public comments, ratify those representations as listed above, and authorize Jack Fallon to sign on behalf of the Board to meet applicable ARPA requirements for the project. B.J. Lupton seconded the motion. After discussion, the Board approved the motion by unanimous vote.

The Board then considered renewal of the District's property, casualty, liability, and cyber insurance for the coming year. Cindy Murray recommended renewal of the MACO and Traveler's policy at one million dollars of Cyber coverage as opposed to two million dollars. Butch Clark moved to approve the renewals as proposed, which was seconded by Dennis Falcon. After discussion, the Board approved the motion by unanimous vote.

Cindy Murray and Jack Fallon provided an update on the District's 457(b) Plan, which is under review by an ERISA attorney. Cindy Murray will provide counsel's assessment and recommendations when they are complete.

The Board then took a recess and reconvened at 9:17 a.m.

The Board then considered recommendations for FY23 Staff Compensation, staffing additions, and Personnel Policy changes. T.J. Wendt moved to adopt the recommendations as contained in the written materials provided to the Board and attached to these minutes. B.J. Lupton seconded

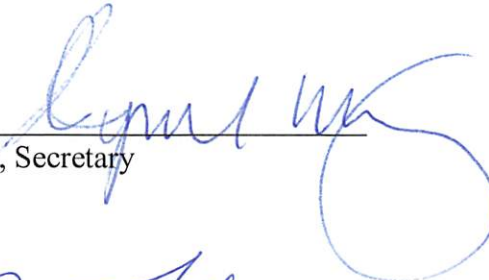
the motion. After discussion, the Board approved the motion by unanimous vote.


For the next agenda item of the General Manager's Compensation and Succession Plan, Jack Fallon, announced that at 9:51 a.m. the Board would move into a Closed Session to protect the privacy of the employee. The Board then met in closed session and reconvened in public session at 10:26. B.J. Lupton moved to approve the GM Compensation proposals and accept the Succession Plan as contained in the written materials provided to the Board and attached to these minutes. Bob Balding seconded the motion. After discussion, the Board approved the motion by unanimous vote.

Bob Balding informed the Board that he has approved the Oversight Reports for April and May.

Bob Balding moved to approve the checks and credit card charges and accept the financial statements for the month of April and May, which was seconded by Dennis Falcon. After discussion, the Board passed the motion by unanimous vote.

The meeting was adjourned by acclamation at 10:41 a.m. The next regular meeting will be on August 17, 2022.

Submitted by 
Cynthia Murray, Secretary

Signed by 
Jack Fallon, President