



*Evergreen*  
**Water & Sewer**  
DISTRICT 1<sup>©</sup>

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Regular Meeting  
October 20, 2021

Members Present: Jack Fallon, B.J. Lupton, Butch Clark, Dennis Falcon, Bill Matthews, T.J. Wendt, and General Manager, Cindy Murray

Also, Present: Andy Hyde (Carver Engineering), Jeff Walla (IMEG), Rob Collier, Joe Musialowski, Mark James, Chad Wambach, Wayne Evert, Paul Maestas, Wade Omyer

Attending via Zoom: John Manion

Members Absent: Bob Balding

Jack Fallon, President, called the meeting to order at 7:04 a.m. and welcomed the public in attendance.

Cindy Murray advised the Board that Agenda Item #12, Bob Balding's presentation of the Oversight Report for September, will be deferred until the next meeting. Bill Matthews moved to adopt the Agenda as amended, which was seconded by Dennis Falcon. The Board passed the motion by unanimous vote.

Bill Matthews moved to approve the minutes of the September 22, 2021, meeting, which was seconded by T.J. Wendt. The Board approved the minutes by unanimous vote.

Cindy Murray presented the Recognition Awards to the Staff for a recent Worker's Comp insurance premium refund based on a perfect safety record. The Board thanked the Staff for their continuing commitment to Safety.

Cindy Murray then presented the Manager's Report. Rob Collier, Joe Musialowski, and Mark James presented updates on various projects. Butch Clark moved to approve the report, which was seconded by B.J. Lupton. After discussion, the Board passed the motion by unanimous vote.

Cindy Murray and Jack Fallon presented the results of their search for an accounting firm to replace the Stahlberg Firm and recommended that the Board retain JCCS for payroll, accounting, and consulting services. Butch Clark moved to approve the recommendation, which was approved by Bill Matthews. After discussion, the motion was approved by unanimous vote.

Cindy Murray and Mark James presented the results of the RFP for Engineering Services in connection with the Water and Sewer SCADA Upgrade Project. A committee of five people evaluated the RFP responses and recommended that the District select AE2S. After this selection, the Staff will negotiate a services contract with terms acceptable to the District, which will be presented for Board consideration. Butch Clark moved to accept the recommendation, which was seconded by B.J. Lupton. After discussion, the Board approved the Motion by unanimous vote.

The Board then took a 10 minute recess.

John Manion and Jeff Walla then presented their Final Draft of the PER addressing I&I and Emergency Storage for the District's Sewer System. The Draft has been made available for public review and comment after the required public notice. Cindy Murray advised the Board that the Staff recommends approval of the PER. Butch Clark moved to accept the PER, which was seconded by Dennis Falcon. After discussion, the Board approved the motion by unanimous consent.

Cindy Murray recommended to the Board that a new entry-level Administrative Assistant position be approved to provide support for Customer Service and other administrative functions of the District. Bill Matthews moved to authorize and advertise the position, which was seconded by Dennis Falcon. After discussion, the Board passed the motion by unanimous vote.

B.J. Lupton moved to approve the checks and credit card charges and accept the financial statements for the month of September, which was seconded by Butch Clark. After discussion, the Board passed the motion by unanimous vote.

The meeting was adjourned by acclamation at 10:05 a.m. The next regular meeting will be on November 17, 2021.

Submitted by   
Cynthia Murray, Secretary

Signed by   
John T. Fallon, President

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