



Evergreen
Water & Sewer
DISTRICT 1[©]

130 Nicholson Drive
Kalispell, MT 59901
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Regular Meeting
May 20, 2020

Members Present: Jack Fallon, B.J. Lupton, Bob Balding, Butch Clark, Bill Matthews, Dennis Falcon, T.J. Wendt, and General Manager, Cindy Murray

Also Present: Andy Hyde and the District Staff

Members Absent: None

Jack Fallon, President, called the meeting to order at 7:09 a.m. and welcomed the public in attendance.

Bill Matthews moved to adopt the Agenda as amended, which was seconded by Dennis Falcon. The Board passed the motion, as seconded, by unanimous vote.

The Board examined the minutes of the regular meeting of February 19, 2019. B.J. Lupton moved to approve the minutes, which was seconded by Bill Matthews. The Board passed the motion, as seconded, by unanimous vote.

Next the Board examined the Manager's Reports for March, April, and May. Butch Clark moved to accept the Manager's Reports, which was seconded by Bob Balding. After discussion, the Board passed the motion, as seconded, by unanimous vote.

Mark James presented an updated 5-Year Operating Plan.

Rob Collier and Jack Fallon presented proposals pertaining to rate and fee increases for water and sewer. B.J. Lupton moved to adopt the water rate increases for water rate, which was seconded by T.J. Wendt. After discussion, the Board approved the motion by unanimous consent. B.J. Lupton moved to approve the proposed sewer rate base, which was seconded by Bill Matthews. After discussion, the Board approved the motion, as seconded, by unanimous vote.

Rob Collier next presented proposals for changes to the fees. B.J. Lupton moved to approve the

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excess capacity/facility fees, including a 5-year schedule, which was seconded by Bill Matthews. B.J. Lupton then modified his motion to refine the example in out years with review by Carver Engineering, which was seconded by Bill Matthews. Upon suggestion by T.J. Wendt, B.J. Lupton then made an additional modification of his motion to add #5 5640, (and make similar changes elsewhere), which was seconded by Bill Matthews. After discussion, the Board approved the motion as modified twice and seconded each time by unanimous vote.

Next, the Board considered the tapping fees for all size connections. Bill Matthews moved to approve the charges as proposed. The motion was seconded by B.J. Lupton. After discussion, the Board approved the motion, as seconded, by unanimous vote.

After discussion of all rates and fees to be changes, Bill Matthews moved to approve Resolution 2020-01, which was seconded by Butch Clark. After discussion, the Board voted to approve the Resolution by unanimous vote.

Cindy Murray presented an update on the PER and requested authority to spend an additional 42,000 for engineering services from TLI and Manion relating to the PER. Bill Matthews moved to approve the additional expenditures, which was seconded by Dennis Falcon. After discussion, the Board voted to approve the motion, as seconded, by unanimous vote.

Cindy Murray next presented an update on the Water Tank Renovation Project. The bid packet is still being finalized. Cindy also presented a request to amend the HDR contract to add amounts for additional work. Butch Clark moved to approve the amendment, which was seconded by Bob Balding. After discussion, the motion, as seconded, was passed by unanimous vote.

Cindy Murray presented the request to approve a Safety Manual for the District, which has already been approved by the Safety Committee. B.J. Lupton moved to approve the Safety Manual, which was seconded by Bob Balding. After discussion, the Board approved the motion, as seconded, by unanimous vote.

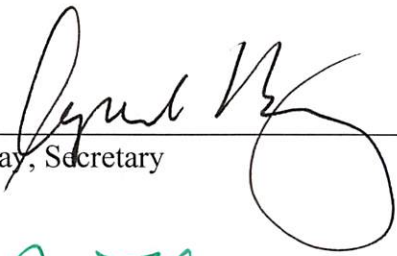
Cindy asked for authority to expand credit card authority to 47,000 from 25,000. Butch Clark moved to approve the request for 47,000 of credit card authority, which was seconded by T.J. Wendt. After discussion, the Board approved the motion, as seconded, by unanimous vote.

Bob Balding presented his review and approval of the Oversight materials for the months of February, March, and April.

Bob Balding moved and Dennis Falcon seconded to accept the checks and financial statements for February, March, and April. After discussion, the Board passed the motion, as seconded, by unanimous vote.

The meeting was adjourned by acclamation at 10:35 a.m. The next regular meeting will be on June 17, 2020, at 7:00 a.m.

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Submitted by 
Cynthia Murray, Secretary

Signed by 
John T. Fallon, President

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RESOLUTION
2020-01

RESOLUTION OF INTENT TO INCREASE WATER AND SEWER RATES AND FEES

WHEREAS, the Board of Directors of Flathead County Water & Sewer District #1 - Evergreen is required by Montana Law, 7-13-2301(2)(a)(i) and (ii), MCA, to annually review the District's rates to determine that the income and revenue is adequate each year for the payment of reasonable expenses of operation and maintenance of the facilities and the administration of the District; and

WHEREAS, the Board of Directors, pursuant to 7-13-2301(2)(a)(iv), MCA, must annually review its rates to determine that the income and revenue is adequate each year for the establishment or maintenance of any required reserves, including reserves needed for expenditures for depreciation and replacement of facilities as may be determined necessary from time to time by the Board of Directors; and,

WHEREAS, the Board of Directors reviewed the financial records of the District through June 30, 2019, as well as expected expenditures in the current fiscal year pertaining to water and sewer revenues and expenses as well as the respective reserve accounts; and,

WHEREAS, the present rates are not sufficient to cover the expenses and maintain the required reserves needed for expenditures for depreciation and replacement as determined by the Board of Directors,

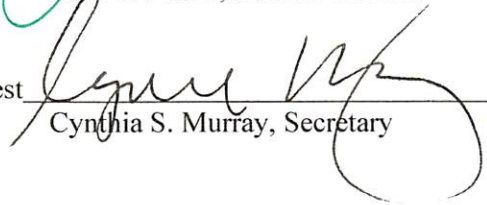
NOW THEREFORE BE IT RESOLVED on this **20th day of May, 2020**, that the Board of Directors hereby adopts a Resolution of Intent to increase the water and sewer rates and and fees, as set forth on the attached Exhibit A.

FURTHER BE IT RESOLVED that a Notice of Public Hearing on the proposed rate and fee increases on June 17, 2020, be published as required by law.

Flathead County Water & Sewer
District #1 – Evergreen
Board of Directors

By: 

John T. Fallon, Board President

Attest 

Cynthia S. Murray, Secretary